



U.S. Department of  
Transportation  
Office of the Secretary  
of Transportation



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**PARKING PROGRAM BULLETIN**  
(excluding FAA)

**Bulletin #:** TSB-2017-04

**Date:** December 14, 2016

**Subject:** DOT Headquarters Hang Tag Distribution

**Purpose:** This Bulletin provides guidance on the Department of Transportation Headquarters (DOT) parking hang-tag distribution.

**Background:** In accordance with the Department of Transportation (DOT) Headquarters Parking Facility Policy, parking permit approvals are for a one-year period. The DOT Headquarters Parking Facility Policy may be viewed here: [DOT HQ Parking Policy](#)

**Information:** New DOT garage hang-tags, valid for the full calendar year, will be available in the Parking and Transit Office beginning January 3 and distributed through January 31, 2017. Expiring hang-tags do not need to be returned and should be destroyed. Beginning February 1, customers must display a valid 2017 hang-tag to enter the garage. Customers not displaying a valid hang-tag will receive a violation notice. Any customers that receive three violations within a 6-month period are subject to revocation of parking privileges.

As a reminder, January decals must be purchased by January 9, 2017.

**Expiration Date:** This Bulletin will remain in effect until cancelled.

**Contact:** If you have additional questions please contact your modal POC or [parking.transitoffice@dot.gov](mailto:parking.transitoffice@dot.gov).