



PARKING PROGRAM BULLETIN

Bulletin No: TSB 2014-01
Date: December 12, 2013
SUBJECT: DOT Headquarters Parking Program Application

WHAT IS HAPPENING AND WHY?

The DOT HQ Online Parking Program Application System is changing.

Current DOT Headquarters Parking Program participants must update their password and user name.

Passwords must meet FISMA and DOT Cyber security compendium requirements.

The System will validate usernames using the following standardized formats:

- a. All federal employees must change their username to their government email address, i.e. [Firstname.Lastname@dot.gov](#)
- b. All Contract employees must change their username to their government email address, i.e. [Firstname.Lastname.ctr@dot.gov](#)
- c. Contractors without DOT network accounts must change their username to [Firstname.Lastname.CTR](#) (no domain name needed) A valid email address is required in the profile.

WHEN IS IT HAPPENING?

December 12, 2013

WHO WILL BE AFFECTED?

All DOT HQ Parking Program participants will be affected.

WHAT ACTIONS DO I NEED TO TAKE?

Current Transit Benefit participant - Use your current user name and password or click "forgot password".

Current Parking Program participant - Click on "Register" as a new participant

CONTACT: If you need assistance contact Parking and Transit Office (PTRAN)
202-366-1398 or email Parking.transitoffice@dot.gov .