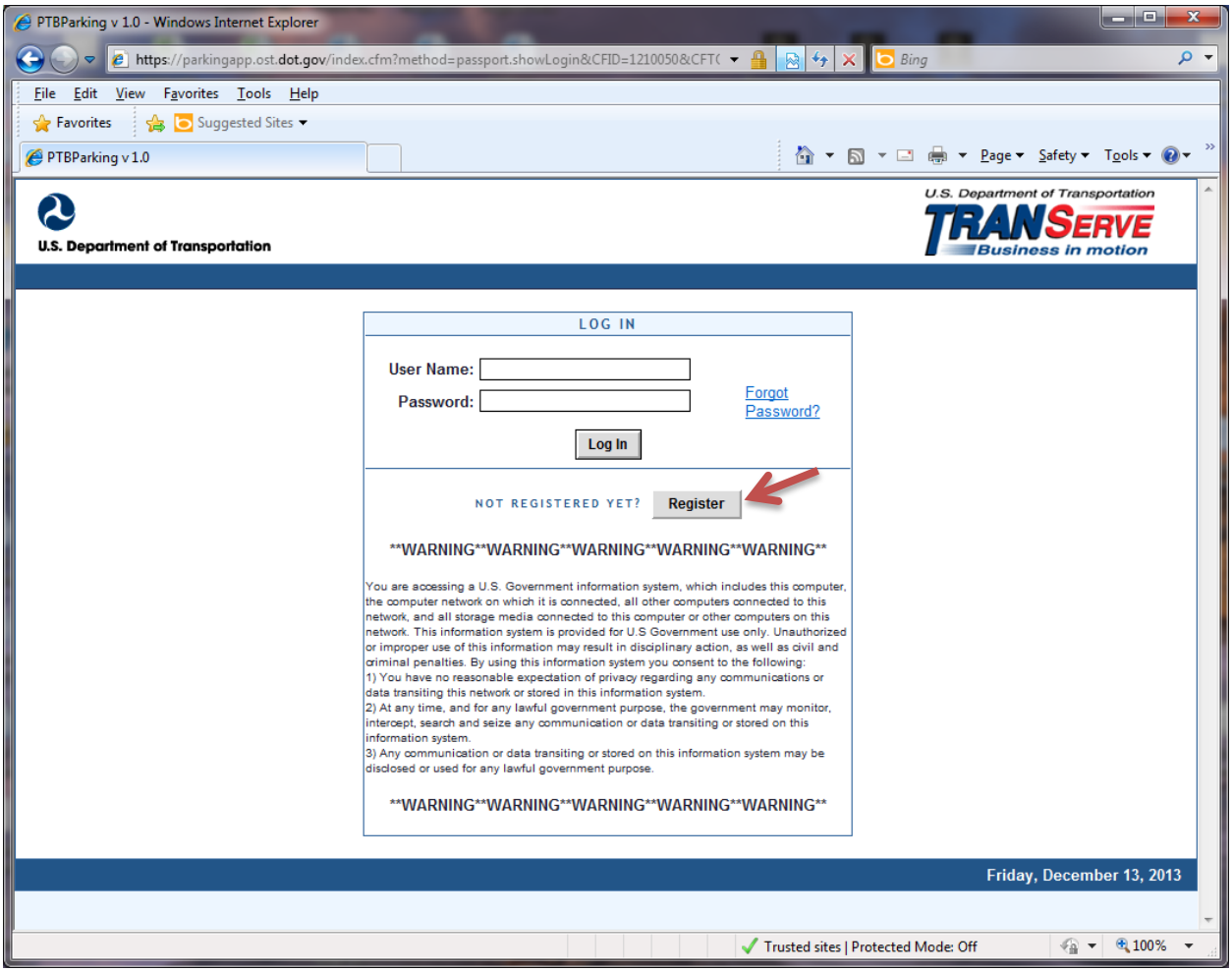
Attachment 3
Parking Registration

To Apply for a parking Application

1. Go to the Parking "Log In" page at https://parkingapp.ost.dot.gov/ .
2. Click the "Register" button.



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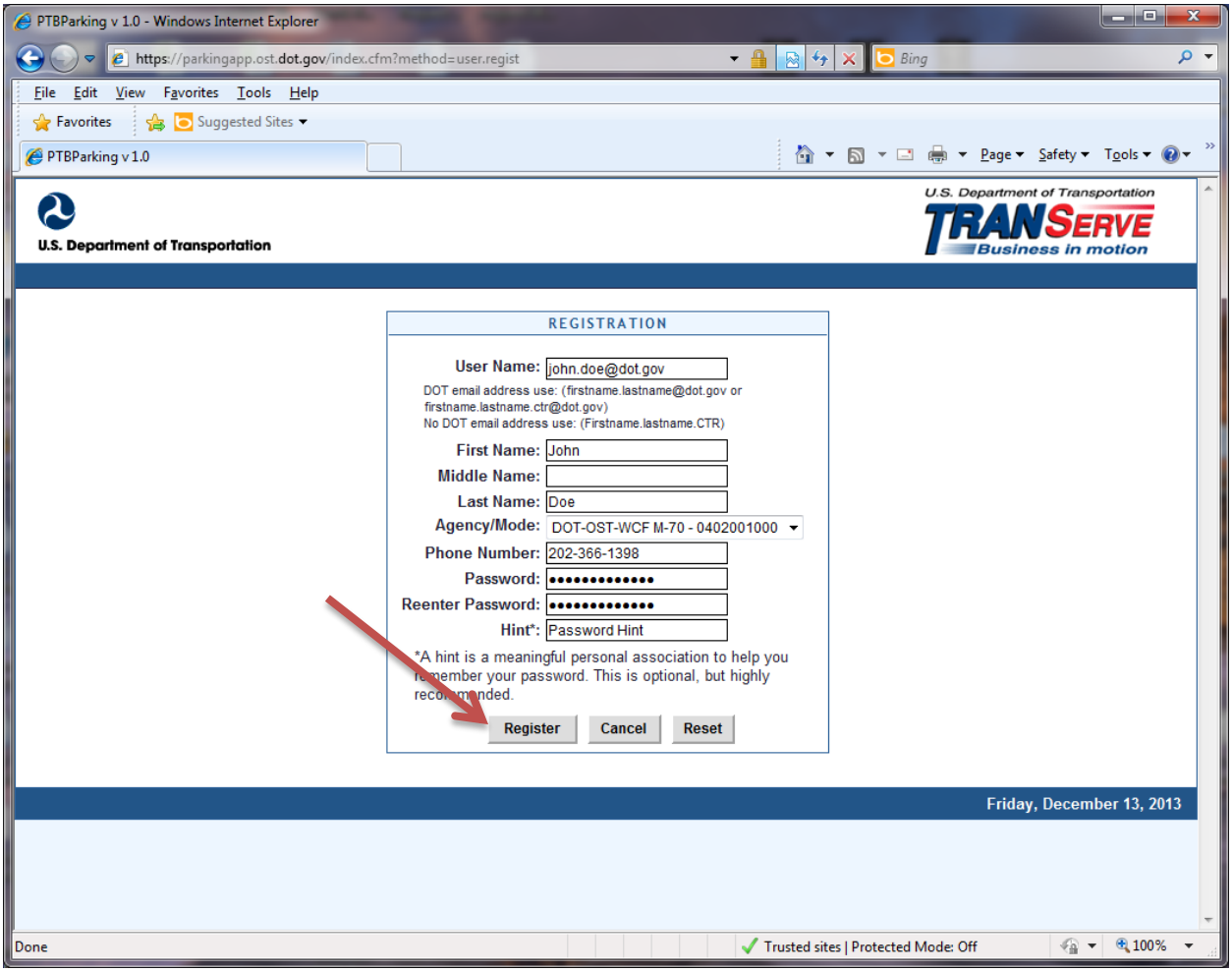
Parking Registration

3. Complete the below required fields.
4. Click the "Register" button.



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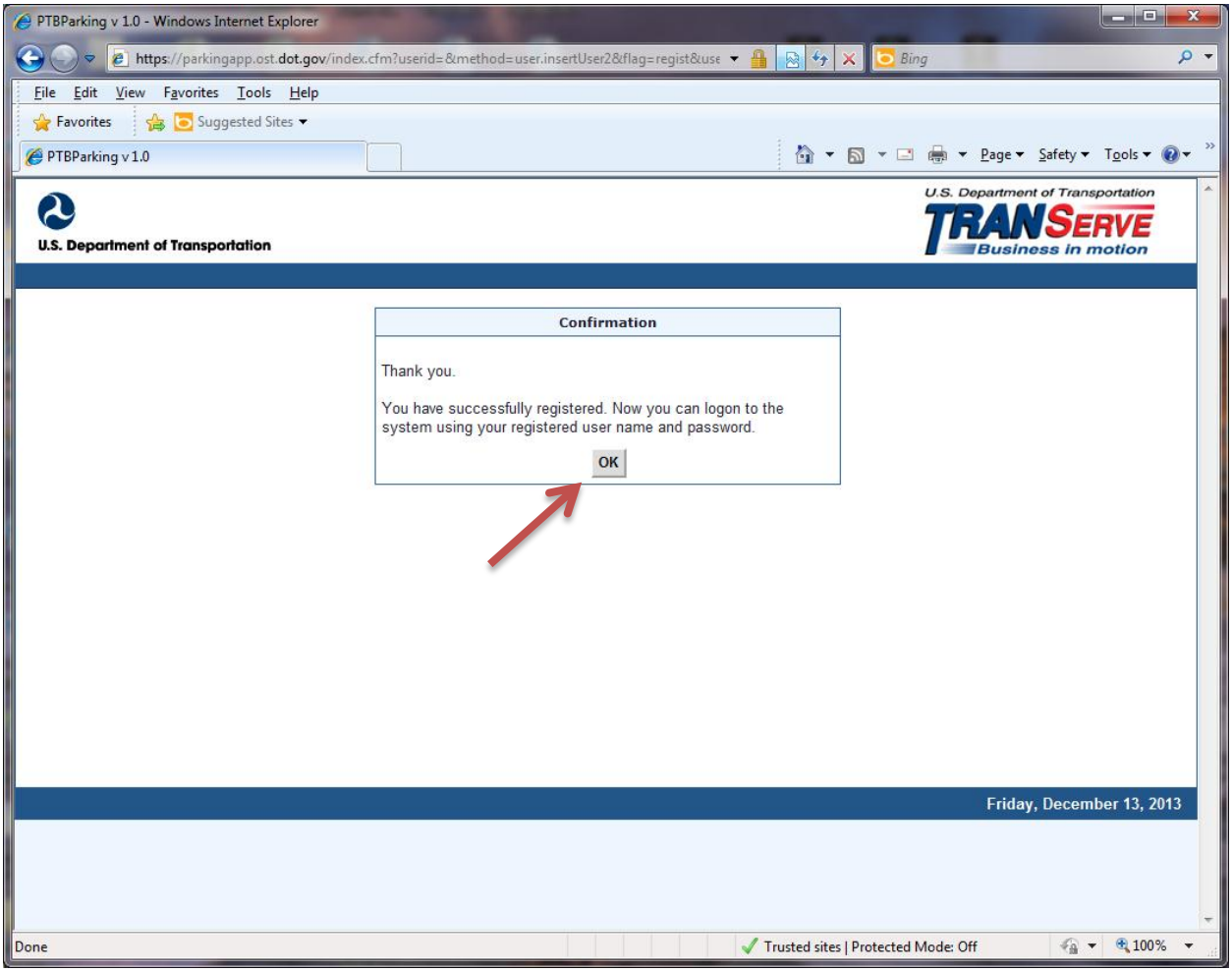
5. Confirmation screen will display.
6. Click the “OK” button.



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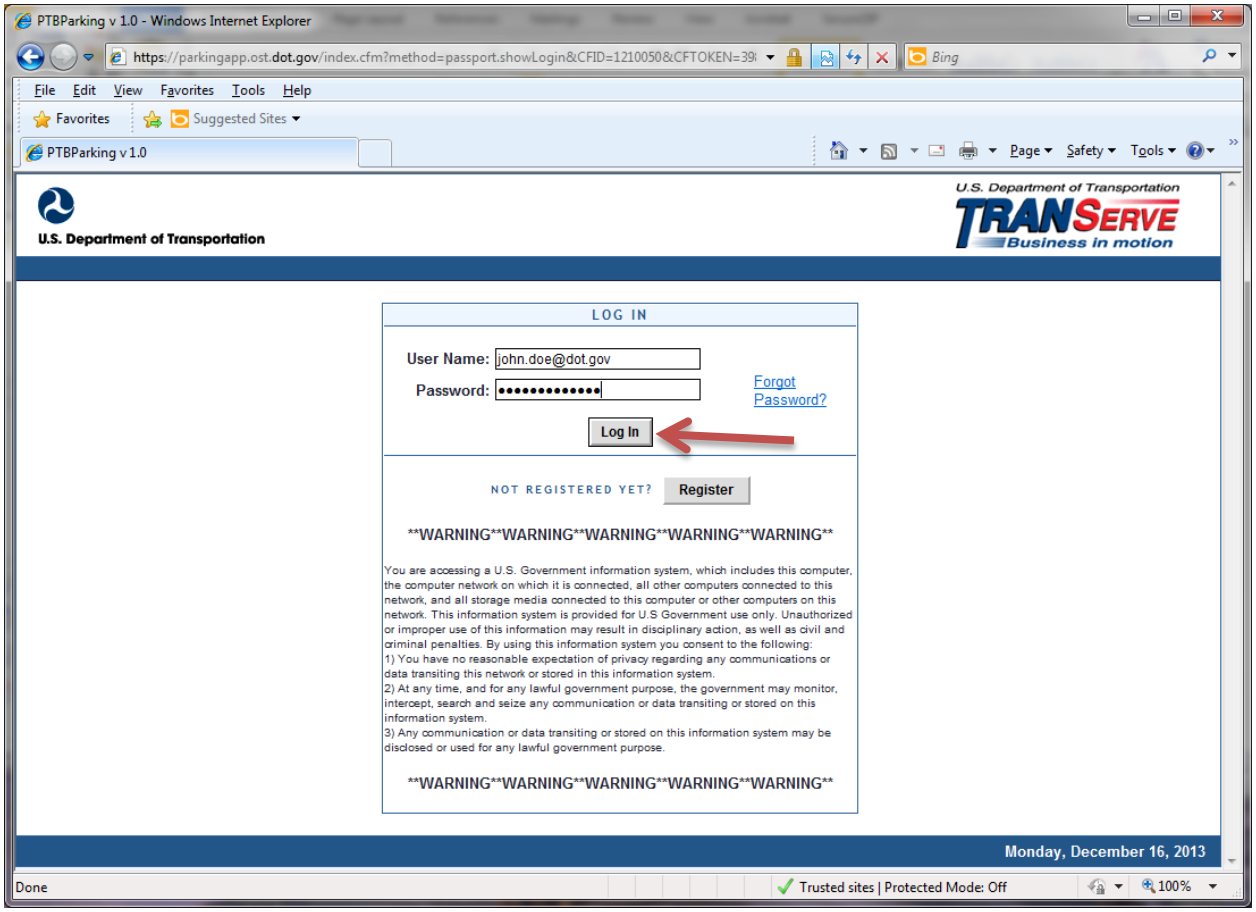
7. Return to the Parking "Log-in" screen at https://parkingapp.ost.dot.gov/
8. Enter your registered email address in the "User Name" field.
9. Enter your password.
10. Click the "Log In" button.



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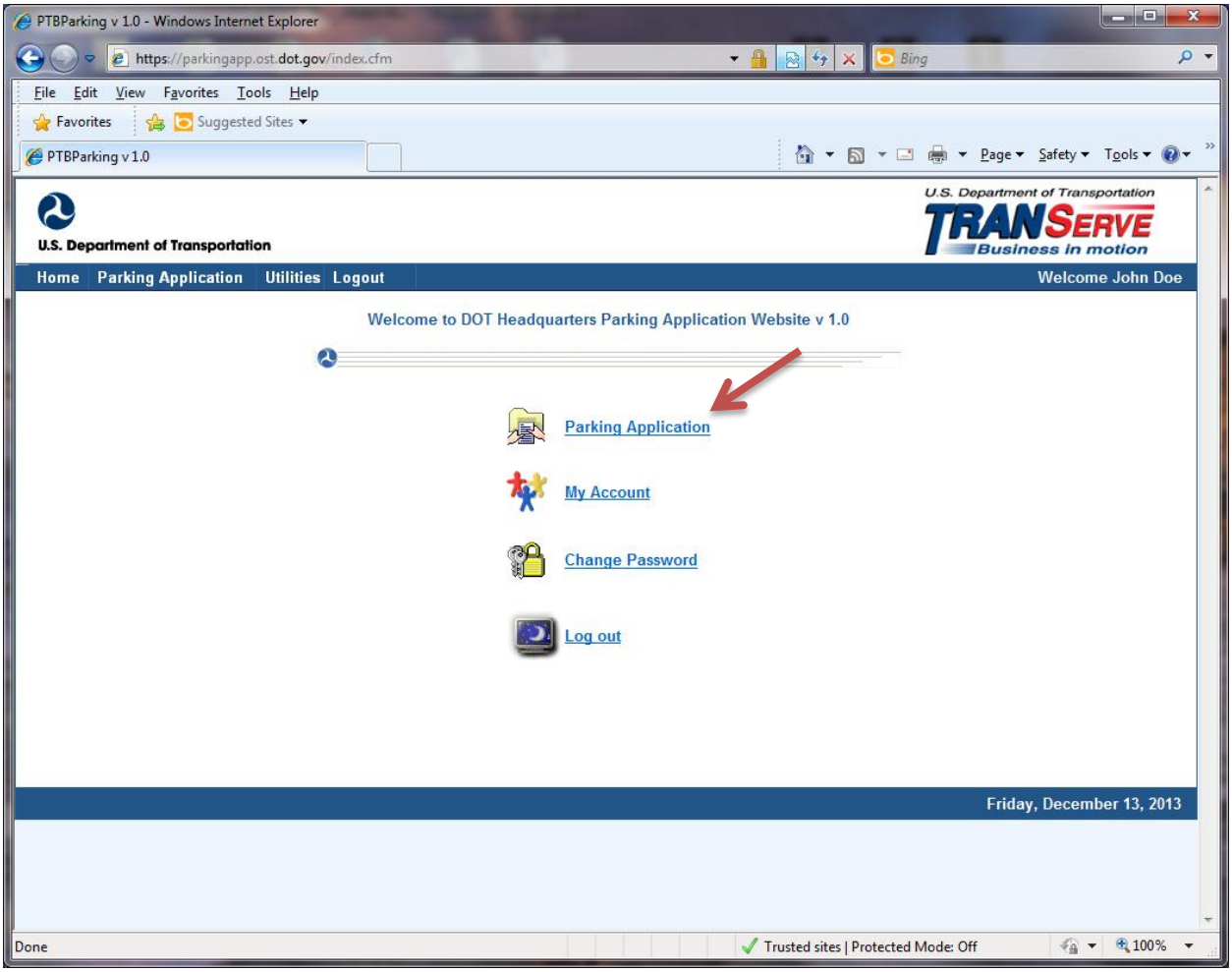
Parking Registration

11. Click the "Parking Application" link.



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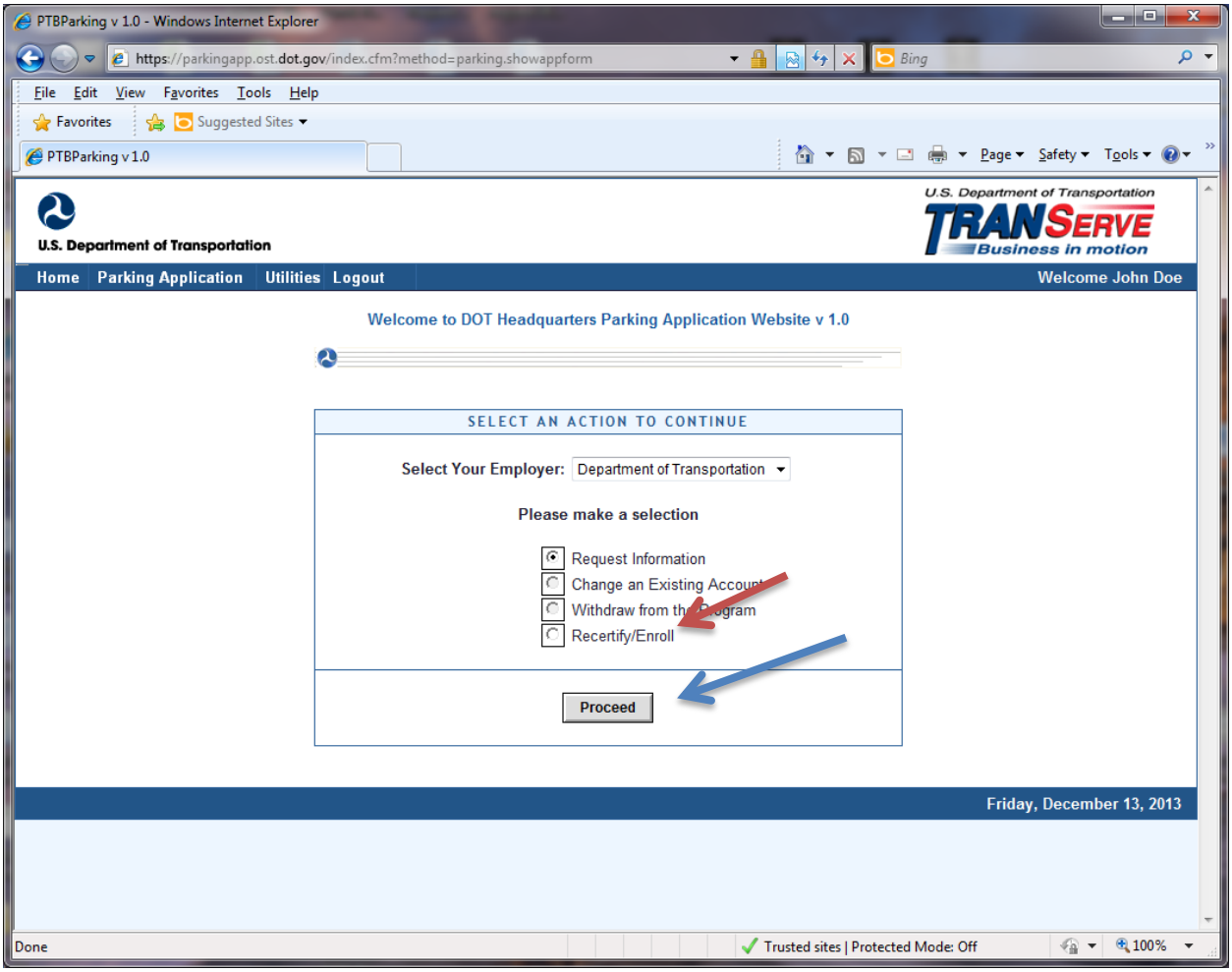
Parking Registration

12. Click the “Recertify/Enroll” radio button
13. Click the “Proceed” button.



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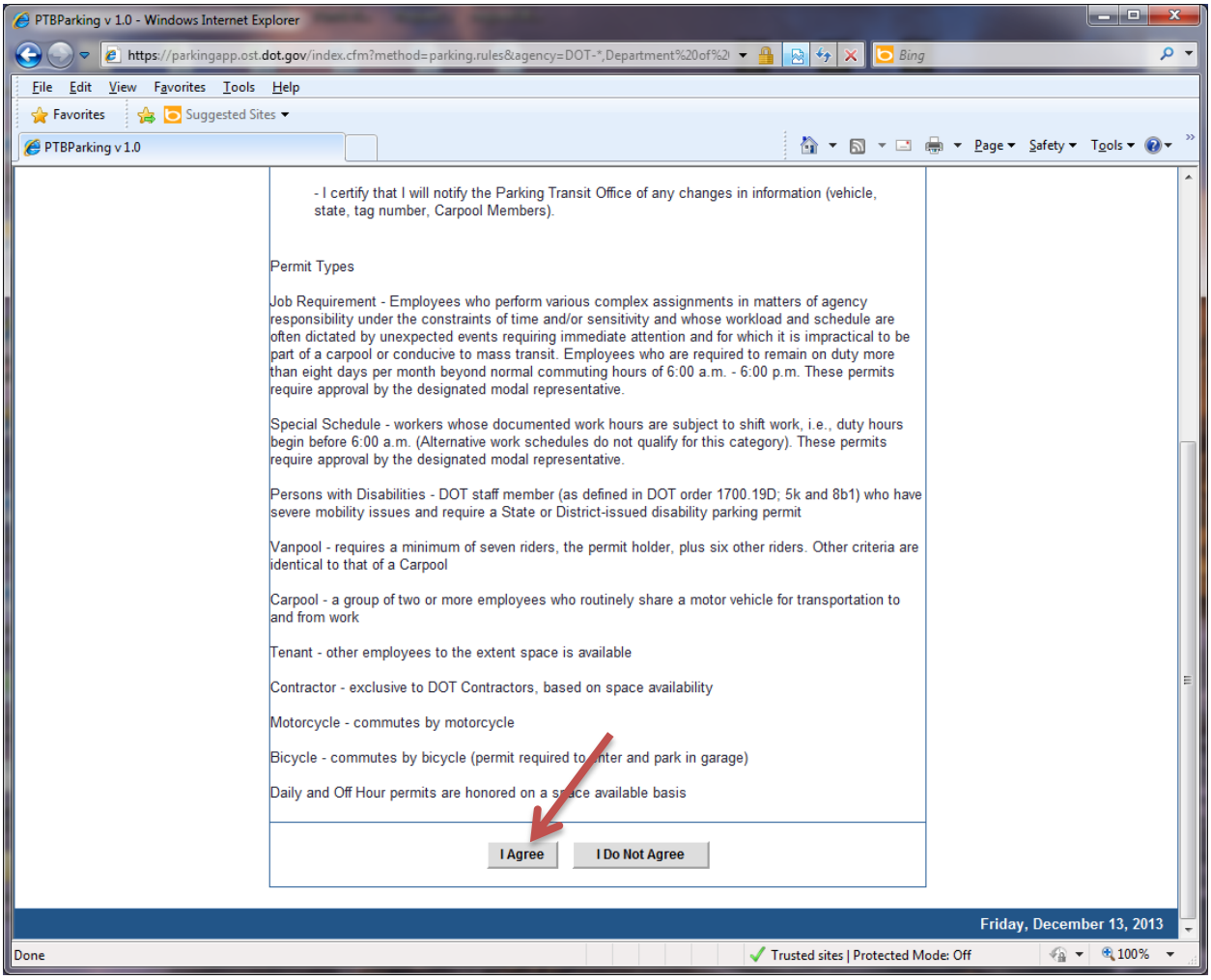
Parking Registration

14. Read the Certification.
15. Click "I agree" if you concur with the entire statement.
    a. Note: You will not be able to submit a Parking application if you click "I Do Not Agree".



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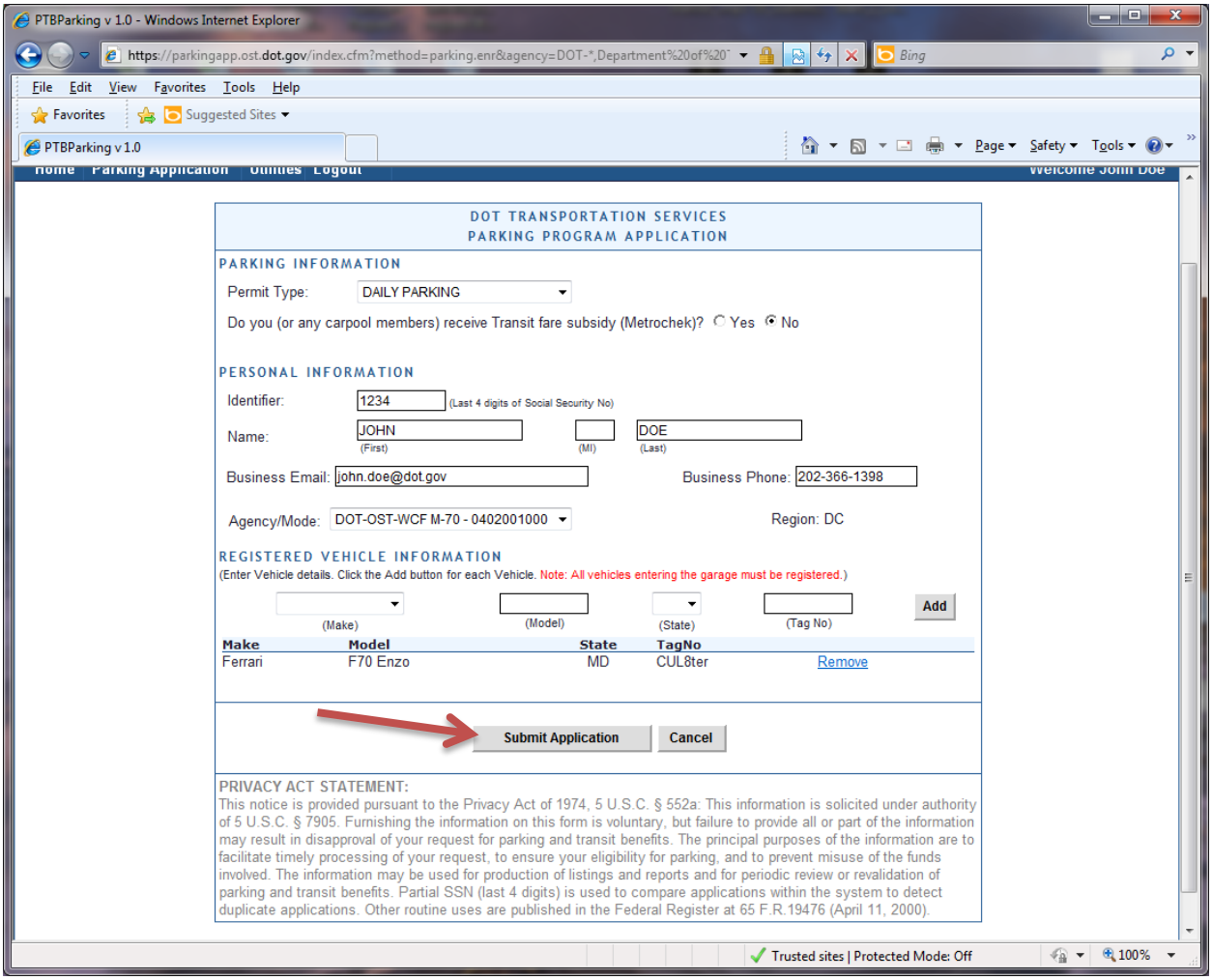
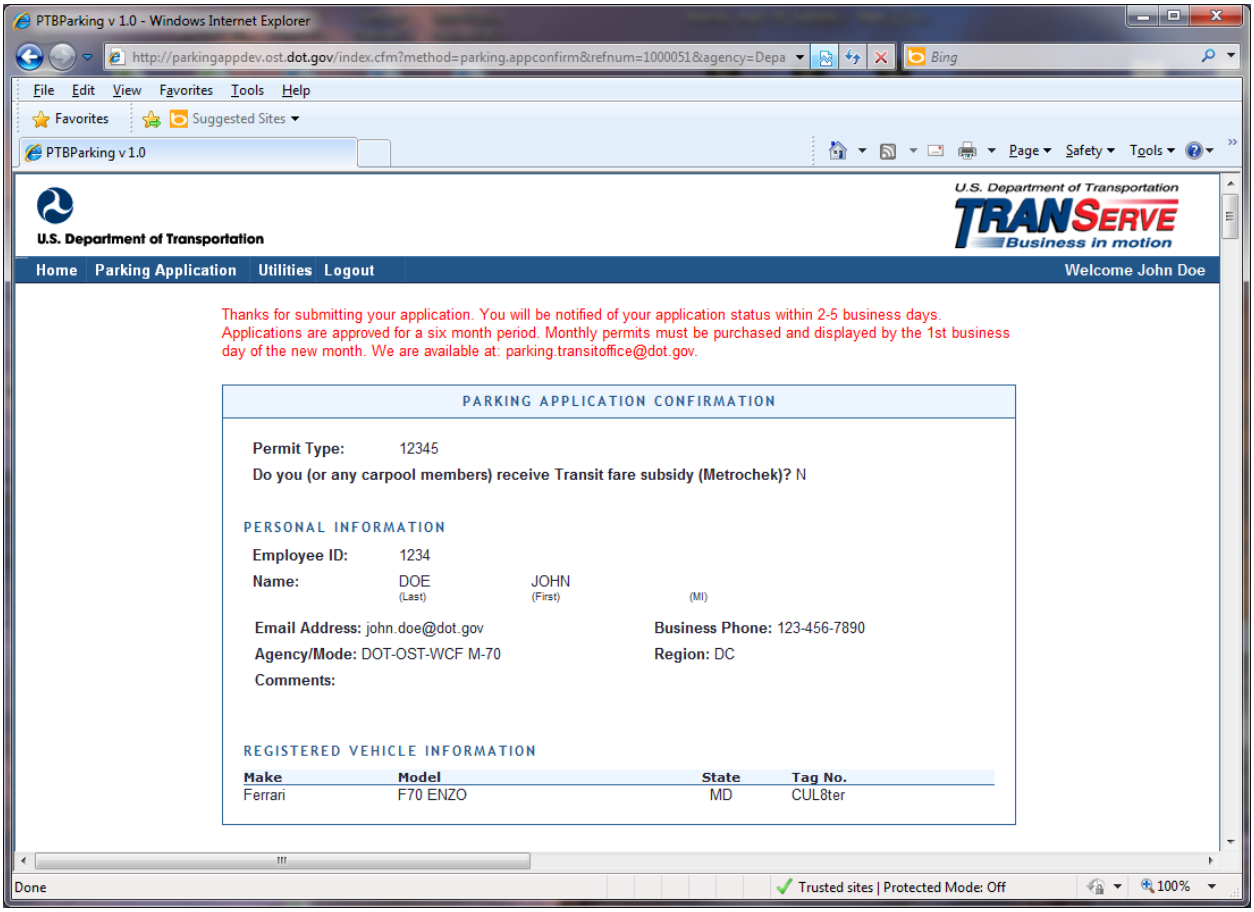
Parking Registration

16. Select the type of "Permit Type" (daily, monthly, or special event) from drop down menu for which you are applying for.
17. Answer "Yes" or "No" to the Transit Fare Subsidy question.
18. Complete the "Personal Information" section.
19. Click the "Submit Application" button.



Attachment 3
Parking Registration

20. This Parking Application Confirmation screen should appear.